**KETAN SAXENA**

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**CAREER OBJECTIVE**

To gain experience in the backend field and also utilize my skills in order to increase productivity of organization and individual growth.

**EDUCATIONAL QUALIFICATION**

* MBA (Finance & IB) from AP Goyal Shimla University.
* B.Com (Hons) with 64% marks from MJP Rohilkhand University.
* Intermediate with 52% marks from CBSE Board.
* High school with 53% marks from ICSE Board.

**ACADEMIC PROJECTS**

* HCL - Summer internship in Chandigarh.

**Job Experience**

* 1 year & 1 month experience in Antilog Vacations Pvt Ltd Panchkula as Operations Manager(Accounts Payable & receivables + Data Analyst + Backend operations)

(1st March 2017 till 5th April 2018)

* Currently working as Operations Manager in Travel Paradise Online Pvt Ltd Dehradun(Accounts Payable & receivables + Data Analyst + Backend operations)

(1st May till present)

**SKILL SET**

* Willingness to learn.
* Devoted towards work.
* Goal oriented & competent.

**STRENGTHS**

* Honest
* Hard-working
* Disciplined & good etiquette.
* Quick Learner

**CERTIFICATION**

* C.C.C(Course on concepts of computer)

**TECHNICAL SKILLS**

* MS Office
* Operating System-Windows XP,Vista,7,8,10
* Internet

**ACHIEVEMENTS**

* Represented University Basketball Team in North Zone Basketball Tournament.
* Represented as Runner-Up Basketball Team Captain in Inter-College & Inter-University Tournaments.
* Represented as a State Player in Volleyball Tournament.
* Represented as Winner in District Level Volleyball Tournament.
* Represented School Basketball Team in Inter-State Basketball Tournament.

**PERSONAL DETAILS**

Date of birth: June 1st ,1994

Language: English & Hindi

Address: 199, Bagh Brightan, Bareilly.

Hobbies: Playing Basketball, Volleyball, Football, Listening to Music, Exploring new places.