



SONU KUMAR

INBOUND TOUR EXECUTIVE

PERSONAL PROFILE

Extremely motivated to constantly develop my skills and grow professionally. I am confident in my ability to come up with interesting ideas for unforgettable marketing campaigns.

CONTACT

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901-578-1614

EDUCATION

IGNOU

Pursuing M.A in Tourism

Delhi University
Graduation in History in
2011

CBSC
12th / 10th in 2007/5

Delhi University's
Certificate/Diploma/
Advance
Diploma in French in
2011/12/13

The Tourism School
1 year Diploma in Travel &
Tourism in 2015-16

IGNOU

SKILLS

- Exceptional communication
- Successful working in a team environment, as well as
- independently
- The ability to work under pressure and multi-task
- The ability to follow instructions and deliver quality results

WORK EXPERIENCE

UVCT (NGO)

JULY 2014 - AUGUST 2015

- Outreach worker
- file Maintenance
- Data entry work on Computer
- Prepare report over running project

Rediscover India Tours & Travel, Inbound Tour Executive

JANUARY 2016 - JULY 2018

- file Handling
- Transport booking
- Getting Venders Contract rates (Hotel, Transport & Restaurant)
- Travel documents preparing (Hotel Voucher, Service Voucher, Invoice etc)
- Coordinate with Venders and local service provider
- Doing Inbound & Domestic Costing as well
- Prepare Cost proposal
- Sales B2B (Inbound & Domestic)
- Dealing with FTO's
- Assistance upon arrival & Departure
- Group Escorting