

## CURRICULAM VITAE

### SANDEEP KUMAR TAYAL

New sai colony, opposite new tehsil

Sabalgarh 476229 (MP) India

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### Career Objective

An assignment in a professional organization where creativity, ability and hard work are considered most valuable assets and which in turn would pave a path towards the symbiotic growth of the organization – and self.

### Academic Qualification

- ✓ **PGDM – International Tourism Business** from Indian Institute of Tourism and Travel Management (An Organization of Ministry of Tourism), Gwalior, MP.
- ✓ Completed B.sc From Jiwaji University Gwalior in 2014.
- ✓ Completed Senior School Certificate Examination from MP Board Bhopal in 2011
- ✓ Completed Secondary School Examination from MP Board Bhopal in 2009.
- ✓ Completed the course Diploma in Computer Application.

### Co-Curricular Activities

- ✓ Participated in Bhartiya Sanskrit Gyan Pariksha, Shanti Kunj Haridwar
- ✓ Participated in photography competition organized by IITTM Gwalior on World Tourism Day.

### Work Experience

- ✓ Internship from **Cox & King, Delhi** for **45 days** in outbound Tourism department under **Mr. Suneet Prakash** and **Mr. Jaswinder pal**.
- ✓ **JOB RESPONSIBILITIES –**
  - Collection and handover of required documents from the agents
  - Keeping track of payments and visa status
  - Communication through call with the clients and agent
  - Booking hotels and visa application process
  - Collection and submission of visas from VFS Global Nehru place Delhi.
- ✓ Internship from **Paradise Holidays India PVT Ltd** for 30 Days in Inbound Tours Department under **Mr. Jitendra Patel**.

## **Skills**

- ✓ Ability to multitask, prioritize and work well under pressure
- ✓ Hard Working and Dedicated
- ✓ Highly motivated & result focused person

## **Interest**

- ✓ swimming
- ✓ Travelling & Photography
- ✓ Watching movies.

## **Personal Data**

Father's Name		Mr. Doji Ram Tayal
Date of Birth	:	10 <sup>th</sup> May, 1991
Nationality	:	Indian
Marital Status	:	single
Language known	:	English, Hindi, French (Elementary)
Email		<b>sksandeep059@gmail.com</b>

## **REFERENCE**

### **1. Mr. R. Abhilash**

Asst. Professor, Institute of Tourism & Travel Management

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### **2. Dr. Saurabh Dixit**

Nodel Officer, Indian Institute of Tourism & Travel Management

An Autonomous Organization of Ministry of Tourism, GOI

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I do hereby declare that the above information given by me is true to the best of my knowledge and belief.

Place: DELHI

Date:

**(Sandeep k. Tayal)**