

CURRICULAM VITAE

PERSONAL INFORMATION:

Name : Anjali Singh Rawat

Date of Birth: 28-01-1994

Permanent Address: D-11, House No.210, Sector-7, Rohini, New Delhi - 110085

E-mail id: anjaliravat94@gmail.com

Mobile: 9811427191

Father: Mr. Vinod Singh Rawat

CAREER OBJECTIVE:

To work in a healthy, innovative and challenging field of tourism and extracting the best out of me, which is conducive to learn and outgrow at professional as well as personal level thereby directing my future endeavors as an asset to the organization.

PROFESSIONAL QUALIFICATION:

Completed graduation from Maitreyi College, University of Delhi.

Year of passing	Exam passed	University/board	Percentage
2009	X	CBSE	75%
2011	XII	CBSE	76.5%
2011-14	B.A(History Hons.)	University of Delhi	55%

WORK EXPERIENCE:

- ❖ WORKED AS A CUSTOMER CARE EXECUTIVE IN Whirlpool Corporation (2014-2015)

Responsibilities:

- Handling client queries.

- ❖ WORKED AS A SALES CONSULTANT IN THE COUNTRY CLUB PRIVATE LTD. (2015-2016)

Responsibilities:

- Selling domestic packages to the client directly.
- Suggesting suitable destinations to the client.
- Planning itineraries.
- Hotel bookings.
- Follow up for payments. Etc

- ❖ WORKED AS A TRAVEL ADVISOR IN eUttaranchal.com. (2016-).

Responsibilities:

- Booking whole holiday package from start to end.
- Planning itineraries (off beat destinations also).
- Working on group tours.
- Coordinating with the hoteliers, vendors etc.
- Handling corporate groups.
- Handling agents queries.
- Arranging transportation, making tour vouchers.
- Hotel bookings.
- Off site event visits.

Language known: Hindi, English.

Computer skills: Basic knowledge of MS Office and internet surfing.

I hereby declare that the all information is true by my knowledge.

Place :Delhi

Anjali