

# **CURRICULUM VITAE**

Name: **PRADEEP SINGH**

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Date of Birth: 24<sup>th</sup> September 1997

Gender: Male

Marital Status : Single

Father's Name: Mr. DEV SINGH

Mother's Name: Mrs MAKANDI DEVI

Country of citizenship: India

Country of Residence: India

## **OBJECTIVE**

- Interested in building a career with leading corporate or flexible environments with dedicated people, which will help me to explore myself. Knowledgeable, Dedicated Customer Service Professional with extensive experience in Guest Service.
- Hospitality Industry. A team player with outgoing, positive attitude & proven skills in establishing good relationships with guests. motivated to maintain guest satisfaction and contribute to organization success. Specialize in Guest Service, Quality & process optimization. Zealous, Energetic

## **EDUCATION**

- Completed 10<sup>th</sup> from D.A.V PUBLIC SCHOOL, JASOLA VIHAR NEW DELHI (CBSE BOARD)
- Completed 12<sup>th</sup> from D.A.V PUBLIC SCHOOL, JASOLA VIHAR NEW DELHI (CBSE BOARD)

## **GRADUATION**

INSTITUTE NAME – DELHI INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

LOCATION - LAJPAT NAGAR, NEW DELHI

COURSE NAME – **B.SC IN HOSPITALITY AND HOTEL ADMINISTRATION.**

INSTITUTION START DATE - (JUNE 2016-APRIL 2019)

**GRADUATION YEAR: 2020**

## **EXPERTISE IN :**

Profitable Restaurants Operations.  
Managing Day To Day Operations.  
Team Building & Motivation.  
Running Smooth Operations Flow.

## **KNOWLEDGE**

System Handling - Scheduling, Training, Inventories.  
Food Cost Control Management.

## **RELEVANT WORK EXPERIENCE**

### **BURGER KING INDIA PVT LTD ( RESTAURANTS BRANDS ASIA LIMITED )**

Currently Holding The Position Of a **Shift Manager** From Last 1 Year (**Aug 2022- Till Now**)

### **KEY RESPONSIBILITIES**

**Guest Service & Satisfaction** : Responsible for food safety and resolving customer complaints about food quality or service & understanding customer needs.

**Shift Management** : Responsible for managing up to 30 people on shift & Internal communication to run smooth operations. Conducting daily staff briefings to give feedback on key work related issues.

**Training** : Training to the new joiners, supporting team crew members, and motivating them to perform excellence and foster a team environment focused on group success.

### **CERTIFICATE OF FOOD SAFETY & HANDLER FROM INTERNATIONAL SERVSAFE**

#### **THE CHATTER HOUSE ( NEHRU PLACE )**

WORKED AS A **COMMI 3** IN CONTINENTAL CUISINE FOR 6 MONTHS (**SEPT 2020-MARCH 2021**)

Checking The Quality, Quantity and The Expiration Of The Product Along With Goods Receiving Department

Store Received Food Items In Accordance With The Highest Standard Of Hygiene

Preparing Mis-en-place For Hot & Cold Section Of The Kitchen

#### **GASTRONOMICA KITCHEN & BAR ( GK 1 )**

WORKED AS A **COMMI 3** IN CONTINENTAL CUISINE FOR 10 MONTHS (**MAY 2019-MARCH 2020**).

Checking The Quality, Quantity and The Expiration Of The Product Along With Goods Receiving Department

Store Received Food Items In Accordance With The Highest Standard Of Hygiene

Preparing Mis-en-place For Hot & Cold Section Of The Kitchen

- **Industrial Training** : Underwent Industrial Training For 17 Weeks at **INDIA HABITAT CENTRE, LODHI ROAD, NEW DELHI.**
- Completed One Week Industrial Exposure In Core Departments at **HOLIDAY INN MAYUR VIHAR.**

## **SKILLS**

- Language: English, Hindi
- Computer Skills: Microsoft PowerPoint, Microsoft Word, Microsoft excel.

## **HOBBIES**

- Playing Cricket and Volleyball.
- Athletic

**PRADEEP SINGH**