**DEEPTHI JOHN**

E-mail: deepthi.john@gmail.com

Mobile: +91 999 999 17 20

**Objective:**

Intend to work as a key player in challenging & creative environment, which will help me to realize my potential and work for the betterment of the organization. Always looking for the most challenging & higher position.

**Educational Qualification**

* 06 months Diploma course in International Airlines & Travel Management and

Computerized Reservation System (Amadeus) from IITC in 2006

* 06 months Diploma course in Air Travel Fares & Ticketing from YMCA in 2002
* 1year Diploma in Computer Operating & Programming Assistant Course (NCVT) from

Kerala in 2001

**Highlights of knowledge and expertise:**

* Have Sixteen years’ experience in the travel industry with an expertise in travel operations,

especially inbound travels.

* I am a dedicated and motivated achiever who believes in providing to the customer a

satisfying pre & post tour experience.

* Possess a very good hands-on experience in team organization and supervision.
* Excel in independent and team work environments.
* Have the capability of quickly grasping and assimilating new ideas, concepts, methods and

technology.

* I am well versed in the use of various computer applications including Microsoft Office

and Internet.

* Have precise knowledge of key tourist destinations in India.
* Have travelled to Rajasthan.
* Capable of creating itineraries with innovative ideas.
* Ability to maintain the highest possible level of client and company confidentiality
* Strong work ethic with a willingness to take ownership and responsibility of multiple tasks

as required.

* Verifiable capability in coordinating service delivery and maintaining customer relationships
* Strong convincing ability as well as expertise in negotiation skills
* Having good knowledge of tour operation
* Proficient in **FACILE & RIPPLE** software
* Operations (File Handling, Quotations, Invoice, Hotel reservations, Train/Flight booking,

Web check-in)

**Work Experience:**

**Tushita Travels - Mar 2004 till Sep 2016**

**Creative Travels – May 2017 till Dec 2017**

**Maavalan Travels – Dec 2017 till Feb 2020**

**Responsibilities in my current position at Maavalan Travels**

* Travel Consultant and Customer Service.
* Training the staff on an ongoing and hands-on basis.
* Domestic itinerary preparation
* Making Quotations and Invoice, pre post tour

**Personal Particulars**

Date of Birth: 19th Feb, 1982

Husband Name: Binu P Mathew

Address: Plot No: 76, 2nd Floor, Shivaji Enclave Extension,

Tagore Garden, New Delhi – 110027

**Language skills:**

Proficient in English, Hindi and Malayalam

**Date**