

## DEEPTHI JOHN

E-mail: [deepthi.john@gmail.com](mailto:deepthi.john@gmail.com)

Mobile: +91 999 999 17 20

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### **Objective:**

Intend to work as a key player in challenging & creative environment, which will help me to realize my potential and work for the betterment of the organization. Always looking for the most challenging & higher position.

### **Educational Qualification**

- 06 months Diploma course in International Airlines & Travel Management and Computerized Reservation System (Amadeus) from IITC in 2006
- 06 months Diploma course in Air Travel Fares & Ticketing from YMCA in 2002
- 1year Diploma in Computer Operating & Programming Assistant Course (NCVT) from Kerala in 2001

### **Highlights of knowledge and expertise:**

- Have Twenty years' experience in the travel industry with an expertise in travel operations, especially inbound travels.
- I am a dedicated and motivated achiever who believes in providing to the customer a satisfying pre & post tour experience.
- Possess a very good hands-on experience in team organization and supervision.
- Excel in independent and team work environments.
- Have the capability of quickly grasping and assimilating new ideas, concepts, methods and technology.
- I am well versed in the use of various computer applications including Microsoft Office and Internet.
- Have precise knowledge of key tourist destinations in India.
- Have travelled to Rajasthan.
- Capable of creating itineraries with innovative ideas.
- Ability to maintain the highest possible level of client and company confidentiality
- Strong work ethic with a willingness to take ownership and responsibility of multiple tasks as required.
- Verifiable capability in coordinating service delivery and maintaining customer relationships
- Strong convincing ability as well as expertise in negotiation skills
- Having good knowledge of tour operation
- Proficient in **FACILE & RIPPLE** software
- Operations (File Handling, Quotations, Invoice, Hotel reservations, Train/Flight booking, Web check-in)

**Work Experience:**

**Tushita Travels - 08 Mar 2004 till 19 Sep 2016**

**Creative Travels – 15 May 2017 till 27 Dec 2017**

**Maavalan Travels – 28 Dec 2017 still working**

**Responsibilities in my current position at Maavalan Travels**

- Travel Consultant and Customer Service.
- Training the staff on an ongoing and hands-on basis.
- Domestic itinerary preparation
- Making Quotations and Invoice, pre post tour

**Personal Particulars**

Date of Birth: 19<sup>th</sup> Feb, 1982

Husband Name: Binu P Mathew

Address: Plot No: 76, 2<sup>nd</sup> Floor, Shivaji Enclave Extension,  
Tagore Garden, New Delhi – 110027

**Language skills:**

Proficient in English, Hindi and Malayalam

**Date**