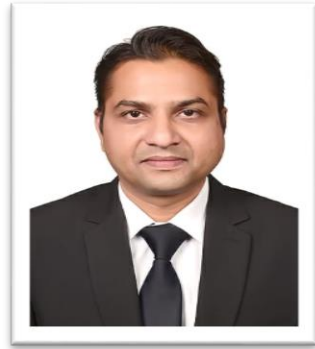


Girish Kishore Vishwakarma
(MBA + LLB)

Address: H. N. 115, Sarain,
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Jhansi, UP - 284001
Phone - 8840972321
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CURRENT EXPERIENCE – LEGAL (2020 to 2024)

- 1- About 4 years of experience practicing at District and Session court of Jhansi, UP.
- 2- I have been dealing in civil litigation.
Which includes – Injunction suits, Partition suits, Declaration suits, Succession certificate, Death declaration suits, Specific performance suits, money recovery suits?
- 3- Apart from these I have been dealing in cases of Medical Negligence cases in consumer court.
- 4- I also have been dealing in cheque bounce cases.

PREVIOUS EXPERIENCE – TOURISM INDUSTRY (2005 to 2016)

- 1- About 12 years of experience in Tourism and Service Industry.
- 2- Strong hold on English language, communication skill, writing and drafting skill, soft skill.
- 3- Have experience to escort the FITs and GITs.
- 4- MBA from Jiawaji University, Gwalior from 2003-2005.
- 5- Functional Expertise in
- 6- Making the tour as per the interest like Honeymoon, religious or cultural tours.
- 7- Making the Daily sales report and updating it.
- 8- Itinerary preparation, Quotation, Reservations and Booking for Inbound and Domestic FIT/GIT.
- 9- Arrangement of extra services and special themes.
- 10- Ease with Facile and MS Office .
- 11- Effective Communications with Clients, Suppliers, In-house Team and Management as well.

CURRENT POSITION

1. Practicing at District and session court of Jhansi from Aug 2020 till today.

EXPERIENCE

Company : **Ambassador Holidays, New Delhi**
The company is a DMC for India and the Sub-continent.

From : **June 2013 Till August 2016**

Profile : **Asst. Manager (Sales cum operations)**

- Planning customized Itinerary
 - Costing the program and sending the Quotation to our direct clients
 - Working of contracted programs for our FTO's
 - Reservations and Bookings for Hotel, Flights, Trains and other Transportation
 - Communication with Suppliers including Hoteliers, Local Agents, Guide and Escorts.
 - Arrangement of special theme and activities like, Camel ride, Elephant ride, Jungle Safaris, Dinner with Dances
 - Reporting to Senior Manager
 - Coordinating with the relevant departments viz. Sales, Ticketing and
 - Accounts and also guides, escorts and driver
- Three and a half years worked with **Travel Spirit International Private Limited**, Lajpat Nagar (Netherlands Market – From Feb2010 till June 2013).
- Two Years worked in **Far Horizon Tours Pvt Ltd.** in operation (U.S. Market). (From May 2008-Jan'10)
- Eight Months worked for **Eage tours and travels Pvt ltd.** (From Sep 2007-Apr 2008)
- Six months worked in International BPO named **Keane world Zen** in a travel process as a Sr. Associate level. I worked on GDs like Saber, Amadeus and world span (Mar 2007-Aug 2007)
- Two years worked in Leading Inbound Travel agency **ERCO TRAVEL PVT.LTD** in operation only. (From July 2005 – Feb 2007)

EDUCATIONAL QUALIFICATION: (MBA + LAW)

- Qualified All India Bar Examination for getting COP number (Certificate of Practice).
- Completed LLB final year from SDN College, Bundelkhand Univesity, Jhansi – '2017 - 20'
- M B A (Tourism Administration) from Jiwaji University Gwalior in the year '2003 - 05'
- B.Sc (P.C.M) from Bundelkhand University in '1999 - 2003'
- Intermediate from U.P.Board in '1999'

- Diploma in French Language from Gwalior Jiwaji University.
- Certificate in French Language from Gwalior Jiwaji University.
- Certificate in Spanish Language from Alhambra University.

CAPABILITIES AND QUALITIES:

- Can successfully work in a team as well as lead.
- Can face any challenge that arises.
- Capable of learning new skills.
- Good communication skills.
- Good learner and keen observer.

PERSONAL TRAITS:

Father's Name : Mr. Shanker Lal
Date of Birth : 01 Jan 1981
Marital Status : Married
Nationality : Indian
Health : Sound
Gender : Male
Address : 115, Sarain, Near Jama Masjid, Jhansi - 284001

I declare that all information given above is truth to the best of my knowledge.

GIRISH KISHORE VISHWAKARMA

Date: 30.10.2024

Place - Jhansi