

# **RESUME**



Name : Godwin Lobo  
Father's Name : Late Shri. John B. Lobo  
Address : H – 115, Galaxy North Avenue 2  
Gaur City 2, Noida Extension., U.P. 201301  
Phone No. : +91- 9953224486  
Date of Birth : 19<sup>th</sup> June 1973  
Email Address : GODWINLOBOINDIA@GMAIL.COM  
Marital Status : Married, Having 2 Children  
Driving Licence No. : DL-0720060146894  
Language Known : Hindi/English/Konkani/Français[ French ]

## **Education Qualification**

**Passed 12<sup>th</sup> from Central Board of Secondary Education, 1<sup>st</sup> Division  
Graduation [Bachelor in Tourism Management]from IGNOU.**

## **Professional Qualification**

- 1. Diploma in Information System Management from Aptech Institute, PreetVihar, Delhi, (One Year Diploma),  
Hnd Division.**
- 2. Diploma in French from Alliance Française de Delhi, Lodi Road, Delhi., Delf A2.**
- 3. Web Designing & Development from Ducat, Noida.**

## **Experience**

20+ years of Experience

Worked in M/s Iris Infotech Pvt. Ltd., Kalkaji, Delhi, back end concern of M/s Axiom Consultant, Inc., as Sr Technical Recruiter for US for past 14 years. Company Dealing in Software, Recruitment, Metadata Extraction, Data Processing, OCR Jobs etc...

Worked for Izar Associates, Inc. USA as a IT Recruiter, for 4 Months. (Work from home). (W2Requirements)

Worked M/s Mangalam Tours (P) Ltd., Madangir, Delhi for the past 10 Years as Senior Tour Executive.  
Company dealing in Tour Packages for Inbound & Domestic Market.

- Handling Inbound Tours Operations, Hotel booking, transport, guides, restaurants, train etc...
- Airport to Airport handling of groups. Handling Hotel working. Booking rooms for our Hotel online.
- Bringing business for the Company. Registration/Handling Hotels on booking.com, MakeMyTrip.com, agoda.com and various other online booking websites of Hotels. Bringing Hotel business for marriages, visiting Hotels. Business promotion through all social medias.
- Made Brochures of the company.
- Designed website of the company.

Worked M/s Sadik Masih Medical Social Servant Society (NGO), Mayur Vihar, Delhi for the past 8 Months as IT Head.  
Organization dealing in Social Work/NGO.

**Software Knowledge Known**

Microsoft Office 97, 2003, 2003, 2007, 2010, Outlook Express 2007, 2010, Acrobat 5.0, 6.0, 9x, Omnipage 12, 14, 16, 17, 18, Tally 4.0, Tally 7.2. & Travel Mint, Photoshop, HTML, CSS & Bootstrap.

Having Excellent Internet knowledge, worked on DSL, Lease Line& Cable Connections.

Having Hardware and Networking Knowledge.

**Browser Known** : Opera 9.63, Safari 3.2.1, Internet Explorer 8.0, Mozilla Firefox 3.0.5, Google Chrome. Ms-Outlook 2007 & 2010.

**Operating System Known** : Dos 6.22, Windows 3.11, 95, 98, XP, Windows Server 2003, Windows 7 & Window 10.

**Web Designing & Development Knowledge:** **HTML, CSS, JavaScript, Bootstrap, Photoshop, WORDPRESS, PHP, JQuery & Ajax.**

Date :

Place : **Greater Noida**

**[GODWIN LOBO]**